

JOINT CAMBRIDGE / DEERFIELD LAW ENFORCEMENT COMMITTEE
Amundson Community Center, Community Room
Tuesday, March 14, 2022, 5:30 p.m.

AGENDA

Consideration and Possible Action on the Following:

1. **Call to Order/Roll Call**
2. **Appoint Chairperson**
3. **Approval of Agenda**
4. **Approval of Minutes:** December 13, 2022
5. **Public Comment**
6. **Reports**
 - a. Police:
 - b. Court: December 2022; January 2023; February 2023
7. **Unfinished Business:**
8. **New Business, Discussion and Possible Action:**
9. **Next Meeting Date, Future Agenda Items, Correspondence and Miscellaneous Business**
 - a. Next regular meeting May 9, 2023
10. **Adjournment**

Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.
More specific information about agenda items may be obtained by calling 423-3712.
Agendas are typically posted by 4 PM on the Friday preceding the meeting at the Amundson Community Center,
Cambridge Post Office, Badger Bank and Bank First and Village of Cambridge Web site at www.ci.cambridge.wi.us.

Lisa Moen, Village of Cambridge Administrator/Clerk

VILLAGE OF CAMBRIDGE

Policy of Decorum for Public Meetings

The purpose of Policy of Decorum is to promote mutual respect, civility, and orderly conduct among elected and appointed Village officials, Village staff, and members of the public. This policy is not intended to deprive any person of his or her right to freedom of expression, but to promote, to the extent possible and reasonable, open dialogue and positive communications while discouraging intimidating, demeaning, volatile, hostile or aggressive actions. The Village expects locally elected and appointed officials and its employees to comply with this policy, and also seeks cooperation from members of the public.

The Village holds numerous public meetings, such as meetings of the Village Board and Village commissions, boards and committees. In order to safeguard participatory democracy in the Village of Cambridge, all elected officials, appointed officials and Village employees are expected to adhere to the following standards of conduct:

- Treat everyone with courtesy;
- Listen to others respectfully;
- Exercise self-control;
- Exercise honesty at all times;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate;
- Embrace respectful disagreement and dissent as democratic rights that are inherent components of an inclusive public process and tools for forging sound decisions;
- Allow board and commission members to speak without intimidation or interruption;
- Provide fair and equal treatment for all persons coming before Village bodies.

The Village requests that members of the public also exercise civility by following these guidelines during public meetings.

Whenever any disturbance or disorderly conduct shall occur in any of the meetings of the board, the president may cause the room to be cleared of all persons causing such disorderly conduct.
VCO § 2.08.190.

JOINT CAMBRIDGE / DEERFIELD LAW ENFORCEMENT COMMITTEE
Amundson Community Center, Community Room
Tuesday, December 13, 2022, 5:30 p.m.

MINUTES

Consideration and Possible Action on the Following:

1. **Call to Order/Roll Call:** The meeting was called to order at 5:31 pm. Members present: Deerfield: Trustees Evenson and Hewitt, Excused: Dunnington; Cambridge: Trustees Breunig and Phelps, Excused: Kumbier. Others Present: Lisa Moen, Cambridge Administrator; Mark McNally, Cambridge President; Deputy Lauritsen.
2. **Appoint Chairperson:** Trustee Breunig made a motion to appoint Trustee Evenson as Chairperson, seconded by Trustee Phelps. Motion carried.
3. **Approval of Agenda:** Trustee Breunig made a motion to approve the agenda as presented, seconded by Trustee Phelps. Motion carried.
4. **Approval of Minutes:** October 11, 2022: Trustee Breunig made a motion to approve the minutes as presented, seconded by Trustee Evenson. Motion carried.
5. **Public Comment:** President McNally thanked Law Enforcement for having a presence at the Cambridge Country Christmas – tree lighting/santa visit/caroling. Trustee Phelps inquired about the staff shortage. The Deputy was injured on the 4th of July, has recently had surgery, expected to be cleared for light duty late January/February. Up to 6 months until cleared for full duty.
6. **Reports**
 - a. **Police:** During the holiday season they see a lot of mental health issues, including a lot of youth. A lot of follow up work on these calls, there is a shortage of staff at the Sheriff's department, community deputies have been moved to work on mental health. There has been a lot of interest in the department, with people putting in transfers from other departments/agencies. This can result in abbreviated training, but will still take some time for us to see a difference in staffing levels. Deputy Yang has been filling in for a few sifts a month, as well as Deputy Lauritsen and Feiss covering additional hours, flexing their schedules to provide additional coverage. They have been handing out warnings/reminders regarding winter parking.

Trustee Phelps made a motion to approve the police report, seconded by Trustee Breunig. Motion carried.
 - b. **Court:** October, November 2022
Trustee Breunig made a motion to approve the court report, seconded by Trustee Phelps. Motion carried.
7. **Unfinished Business:** none
8. **New Business, Discussion and Possible Action:** None
9. **Next Meeting Date, Future Agenda Items, Correspondence and Miscellaneous Business**
 - a. Next regular meeting February 14, 2023
10. **Adjournment :** Trustee Phelps made a motion to adjourn, seconded by Trustee Breunig. Motion carried. Trustee Evenson adjourned the meeting at 5:55 pm.



**EASTERN DANE COUNTY JOINT MUNICIPAL COURT
200 SPRING STREET, P.O. BOX 99
CAMBRIDGE, WI 53523-0099**

PHONE: 608 501-5010

FAX: 608 423-3916

EMAIL: court@ci.cambridge.wi.us

TO: Lisa Moen, Administrator/Clerk/Treasurer
FROM: Wendy Motl, Judicial Assistant
RE: Court forfeitures and costs
Date: January 3, 2023

Attached is the Municipal Treasure Report. This report indicates all funds received during the month of December, 2022. Also attached is the Municipal Court Monthly Financial Report for Village of Cambridge, Deerfield, and Rockdale

TOTAL FORFEITURES:

Cambridge:	\$	396.88
Deerfield:	\$	369.27
Rockdale	\$	0.00

TOTAL COURT COST:

Cambridge:	\$	402.72
Deerfield:	\$	396.00
Rockdale	\$	0.00

TOTAL PAYMENTS TO:

Cambridge:	\$	799.60
Deerfield:	\$	765.27
Rock dale	\$	0.00



**EASTERN DANE COUNTY JOINT MUNICIPAL COURT
200 SPRING STREET, P.O. BOX 99
CAMBRIDGE, WI 53523-0099**

PHONE: 608 501-5010

FAX: 608 423-3916

EMAIL: court@ci.cambridge.wi.us

TO: Lisa Moen, Administrator/Clerk/Treasurer

FROM: Wendy Motl, Judicial Assistant

RE: Court forfeitures and costs

Date: February, 2023

Attached is the Municipal Treasure Report. This report indicates all funds received during the month of January, 2023. Also attached is the Municipal Court Monthly Financial Report for Village of Cambridge, Deerfield, and Rockdale

TOTAL FORFEITURES:

Cambridge: \$ 153.51
Deerfield: \$ 220.73
Rockdale \$ 0.00

TOTAL COURT COST:

Cambridge: \$ 166.53
Deerfield: \$ 165.00
Rockdale \$ 0.00

TOTAL PAYMENTS TO:

Cambridge: \$ 320.04
Deerfield: \$ 385.73
Rock dale \$ 0.00



EASTERN DANE COUNTY JOINT MUNICIPAL COURT
200 SPRING STREET, P.O. BOX 99
CAMBRIDGE, WI 53523-0099

PHONE: 608 501-5010

FAX: 608 423-3916

EMAIL: court@ci.cambridge.wi.us

TO: Lisa Moen, Administrator/Clerk/Treasurer

FROM: Wendy Motl, Judicial Assistant

RE: Court forfeitures and costs

Date: March, 2023

Attached is the Municipal Treasure Report. This report indicates all funds received during the month of February, 2023. Also attached is the Municipal Court Monthly Financial Report for Village of Cambridge, Deerfield, and Rockdale

TOTAL FORFEITURES:

Cambridge:	\$ 170.00
Deerfield:	\$ 150.00
Rockdale	\$ 0.00

TOTAL COURT COST:

Cambridge:	\$ 132.00
Deerfield:	\$ 99.00
Rockdale	\$ 0.00

TOTAL PAYMENTS TO:

Cambridge:	\$ 302.00
Deerfield:	\$ 249.00
Rock dale	\$ 0.00

STATE OF WISCONSIN MUNICIPAL COURT CASELOAD STATISTICS

Municipal Court of: Village of Deerfield

Judge: Randi Wind Milsap

For the period beginning: 2/1/2023 and ending: 2/28/2023

Municipality Code: 1311

CASES DISPOSED

	PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
By forfeiture due to non-appearance; found guilty in default; plea of guilty; or plea of no contest		0	0	0	2	2
By Dismissal		0	0	0	0	0
By plea of not guilty, regardless of disposition	0	0	0	0	0	0

CASES TRANSFERRED

	PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
To another Municipal Court	0	0	0	0	0	0
OWI cases to Circuit Court on jury trial request			0			0

TOTAL: 2

Please return this form to:
Office of Court Operations
110 East Main Street, Suite 410
Madison, WI 53703
Fax (608)267-0911

STATE OF WISCONSIN MUNICIPAL COURT CASELOAD STATISTICS

Municipal Court of: Village of Cambridge

Judge: Randi Wind Milsap

For the period beginning: 2/1/2023 and ending: 2/28/2023

Municipality Code: 13111

CASES DISPOSED

	PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
By forfeiture due to non-appearance; found guilty in default; plea of guilty; or plea of no contest		1	0	1	0	2
By Dismissal		0	0	0	0	0
By plea of not guilty, regardless of disposition	0	1	0	0	0	1

CASES TRANSFERRED

	PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
To another Municipal Court	0	0	0	0	0	0
OWI cases to Circuit Court on jury trial request			0			0

TOTAL: 3

Please return this form to:
Office of Court Operations
110 East Main Street, Suite 410
Madison, WI 53703
Fax (608)267-0911